



CareShare

THANK YOU for blessing Putnam City children at Christmas!

You will receive the name of a family and their information no later than Friday, November 16, 2018. Please buy for the children who are listed. Suggestions may be given on the *Family Form* as to what is needed or desired. The average amount spent per child is \$75.00. This should include a combination of clothing, toys, and/or personal items. Gifts for the parents are optional and their information will not be provided. Due to the increased numbers of families in need, we ask that you adopt another child instead of spending an excessive amount on a single child.

GUIDELINES/PROCEDURES TO FOLLOW:

- Please buy **equally** for each child on your list
- Only **NEW** clothing or toys (used bikes are acceptable if in excellent condition)
- **Do not wrap any gifts** (you can provide rolls of gift wrap, but this is optional)
- Remove all price tags
- Bag or box each child's gifts individually and clearly mark with name of school, family number NOT FAMILY NAME, child's name, and age
(**Example:** Arbor Grove, Family #20, Peter, age 6)
- Please deliver to the school listed on the *Family Form* during delivery times and dates listed below

PLEASE READ CAREFULLY:

Organizations/groups adopting a family must have a person designated to go through all gifts and make sure they follow guidelines above before the gifts are delivered. In the past, we have asked for new clothing and toys, but often received used. Since gifts are being taken directly to the schools or designated area, please make sure this procedure is done before the gifts are delivered. This will help the counselors & volunteers greatly.

DELIVERY DATES: Thursday, November 29 - Friday, December 7. Deliveries must be dropped off between 9:00 am & 3:45 pm. If school is cancelled due to inclement weather, there will be no deliveries that day. Once gifts are delivered to the schools, the counselors will make arrangements with families to pick up their gifts. Due to time limitations, please adhere to this procedure.

We appreciate your kindness and cooperation to make the Care Share Program a success for the benefit of Putnam City children. If you have any questions, please email or call to leave a message.

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